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<b>Transportation - Special Needs</b>	<b>Date</b> June 10, 2002	<b>Revised</b> April 22, 2010
<b>Policy</b>	In accordance with the Accessibility for Ontarians Disability Act, the Sudbury Student Services Consortium accommodates all students that are identified by their School Board as requiring Special Needs Transportation.	
<b>Operational Procedures</b>	<p>The Sudbury Student Services Consortium shall endeavor to integrate all special needs students on regular routes where possible and when it would be in the student's best interest.</p> <p>Special needs transportation may be arranged when:</p> <ol style="list-style-type: none"><li>1. the student has a permanent physical disability that prevents the student from boarding a regular bus and walking to his/her seat;</li><li>2. the student has been identified by the School Board's Special Education Services as requiring special transportation;</li><li>3. the student has a medical condition requiring special transportation (in this case, the request must be accompanied by a doctor's note that clearly specifies the student's limitations); or</li><li>4. the student attends a local treatment centre.</li></ol> <p>The Sudbury Student Services Consortium shall:</p> <ol style="list-style-type: none"><li>1. prepare a list of all the students requiring special needs transportation that are currently identified by the Boards as part of the annual planning schedule;</li><li>2. meet with the boards' Special Education Services Representatives to confirm approvals for the upcoming school year and to develop a personalized accessibility transportation plan;</li></ol>	

3. coordinate the most cost-effective transportation for approved requests; and
4. maintain a Personalized Accessibility Plan for each student requiring special transportation;

Upon receiving a request for Special needs transportation, the Sudbury Student Services Consortium shall refer the parent or guardian to the school principal. The school principal shall review the request and contact his/her Board's Special Education Services Representative for their approval. If approved, the Board's Special Education Services Representative shall forward an email to the Sudbury Student Services Consortium and principal.

The Sudbury Student Services Consortium shall ensure that Operators provide specialized training for drivers who shall be responsible for transporting these students.